

CHAPTER TWO - Section 2.02

POLICY REVIEW

Date:	July 18, 1985
Amended:	January 21, 1989
Amended:	February 29, 1988
Amended:	November 28, 1989
Amended:	September 21, 1989
Amended:	March 13, 1991
Amended:	September 28, 2006

I. POLICY

It is a policy of the Board of Directors of LMOA to provide for the adoption, promulgation and maintenance of the policies necessary for the government, operation and administration of the community.

II. RESPONSIBILITIES

The Secretary of LMOA shall be responsible for coordinating the policy review activities of LMOA. The Secretary, with the approval of the Board shall appoint one or more Assistant Secretaries for Policy Review to assist with this responsibility. Such appointees will be appointed for a term of three years. These secretaries may be reappointed and may serve two consecutive three year terms. The Secretary will work with the General Manager to:

- A. Insure that existing policies are periodically reviewed and that newly adopted or contemplated policies are reviewed to assure they are clear and complete, consistent with other policies, and unambiguous.
- B. Upon request by the Board, draft essential policy statements stemming from on-going actions by the Board or from other events and submit these drafts to the Board for its approval.
- C. Insure the proper distribution of authentic copies of the LMOA Policy Manual and that such copies are complete and up-to-date.