

CHAPTER SIX – Section 6.07

GOLF COURSE

[Replaces previous policies PM 10.01 and PM 10.02]

Adopted:	August 25, 2005
Amended:	November 17, 2005
Revised:	March 22, 2007
Amended:	December 17, 2009

I. POLICY

The Lake Monticello Owners' Association shall provide and maintain a golf course facility for the use and enjoyment of LMOA members and their guests. This policy describes the golf course management responsibilities, the various levels of participation or membership, the rules and regulations for use of the facility, and any special considerations for tournaments and group outings.

Fees for use of the golf course, driving range and golf carts shall be set annually by the LMOA Board of Directors during development of the Association's budget, and shall be published in the Association's schedule of dues, assessments, charges and fees. The LMOA General Manager is authorized to adjust these fees on a temporary basis, should business conditions warrant. No person shall make use of the golf course or riding carts without prior payment of all applicable fees.

II. RESPONSIBILITIES

A. General Manager

The General Manager shall have overall responsibility for the operation and maintenance of the golf course in conformance with policies established by the Board of Directors.

B. Golf Professional

1. The duties and responsibilities of the Golf Professional shall be as set forth in a Position Description on file with the General Manager.
2. All decisions of the Golf Professional with respect to tournament play, rules of golf and the game of golf shall be final, and shall be consistent with applicable USGA or PGA policies, procedures or rulings.

C. Golf Course Superintendent

1. The duties and responsibilities of the Superintendent shall be as set forth in a Position Description on file with the General Manager.
2. The Golf Course Superintendent shall have final decision regarding golf course opening, closing, or any other restrictions that may be necessary to protect or maintain the condition of the golf course. In the absence of the Superintendent, these decisions shall pass first to the Assistant Superintendent and then to the Golf Professional.

D. Golf Committee

The Golf Committee serves as an advisory committee to the LMOA Board of Directors. The duties and responsibilities of the Committee are specified in the Golf Committee Charter. *[Ref: PM 16.14]*

III. CLASSES OF GOLF MEMBERSHIP

There are several classes of golf membership in support of the golf activities and program, as set forth below and in other referenced policies:

A. Property Owner

All LMOA lot owners, Marina Point unit owners and registered long-term tenants are eligible to make full use of the Golf Course facility upon payment of the requisite annual or daily fees. These fees shall be published in the Association's schedule of dues, assessments, charges and fees.

B. Juniors

Dependent children of Property Owners, Golf Associates or registered long-term tenants are eligible for participation as junior golfers upon payment of the requisite fee. Junior golfers must be age 23 or under, and shall meet the legal requirements for dependency as set forth in Federal income tax rules.

C. Schools

Local schools may participate in the LMOA golf program on a limited basis, under the following conditions and restrictions:

1. Schools desiring to utilize the Lake Monticello Golf Course for organized team play by their students shall annually submit a written request to the Golf Professional or the LMOA General Manager. The request shall be reviewed with the Golf Committee for their advice. The request shall specify the purpose of the membership, the requested schedule of use, and the number of team memberships being requested. Approval of the request shall enable the school's golf team to establish Lake Monticello as its "home course."
2. Each school may request an unlimited number of team memberships, which shall be paid for in advance at one-half the regular fee then in effect for Junior Annual Memberships. The names of each of the students shall be provided by the school prior to the start of play for the season.
3. School teams that have established Lake Monticello as their "home course" through the above process shall be entitled to the use of range balls at no charge on their scheduled practice sessions and tournament dates.
4. The schools' golf coaches shall be entitled to make use of the golf course and golf practice facilities with their teams, on the teams' scheduled practice and tournament days.
5. On the days of scheduled school tournaments, greens fees for the "visiting" team's members shall be waived if those teams provide reciprocity at their similar events.
6. Named members of the school golf teams shall be entitled to obtain Lake Monticello Junior golf memberships at one-half the fee then in effect for Junior Annual Memberships, entitling these students to full Junior golf privileges for that portion of a twelve-month period which is outside the school's established golfing season.
7. Students who are not members of their school's golf team may play with the team on scheduled practice rounds, subject to payment of the daily greens fees then in effect for Property Owner and Tenant Associate Junior golfers.

D. Golf Associate Membership [*Ref: PM 20.01: Non-Voting Memberships*]:

1. A Golf Associate membership shall provide to non-owners of Lake Monticello lots all of the golf privileges extended to Lake Monticello property owners, at a prepaid annual fee.
2. Golf Associate Members may receive, upon written application and payment of the applicable fee, one (1) gate access device valid for entry through a limited number of Lake Monticello gates. The gate access device shall be valid during restricted hours appropriate to use of the golf course. Use of the device shall be in compliance with LMOA Policy [*Ref:*] PM 19.03.

E. Corporate Associate Membership [*Ref: to PM 20.01: Non-Voting Memberships*]:

The LMOA General Manager shall be authorized to approve a Corporate Associate Membership for officers and/or employees of a corporation or company. Each Corporate Associate Membership shall provide for unlimited use of the golf course and golf practice area for not more than three named members and not more than two of their guests per day. Golf cart may be rented at the member rate in effect.

1. Named members may be changed upon renewal, or upon termination of the employment of a named member.
2. Each named member shall be issued an identification card and a gate access device, and shall have unlimited access to any food and beverage services.
3. Corporate memberships may be transferred to another corporation upon approval of the LMOA General Manager.

IV. RULES AND REGULATIONS

The following rules and regulations shall be in effect relative to the Golf Course facility. Violations may result in the loss or suspension of golfing privileges or in referral to the Compliance Committee:

A. Golf Course Operations

1. The golf course facilities shall be available for use every day that is not deemed unplayable by the Golf Course Superintendent, except that the facilities shall be closed on Christmas and New Year's days.
2. Tee times shall be reserved no more than one week in advance. Any person requesting a tee time shall indicate the number of players for that time. Repeated abuse of scheduling tee times (e.g. forfeiting a tee time without prior notice) shall, if necessary, be referred to the Compliance Committee for resolution.
3. All golfers shall register at the Golf Shop prior to play, and shall be prepared to present a current day receipt, upon request by a staff member. No golfer shall make use of the Golf Course at any time without advance payment of the appropriate fees.
4. Tee times shall be reserved until 11:00 AM, or until the field has been accommodated, during the months of April through October but excluding July 4th, as follows:
 - a. Tuesdays – for use by the Ladies' Golf Association;
 - b. Thursdays – for use by the Senior Men's Golf Association;
 - c. Fridays – for use by the 9-Hole Senior Men's' Golf Association.

5. Except for service dogs, and one or more dogs under the direct control of trained LMOA staff or an individual designated by LMOA for the express purpose of working said dogs, no dogs shall be allowed on the golf course at any time for any purpose.
6. Skateboarding, bicycling, roller skating, or wheeled vehicles shall not be permitted on the golf course at any time, except for golf carts, maintenance vehicles, and wheeled equipment designed to accommodate disabled golfers.
7. Sledding, snowboarding, skiing and other related activities may be permitted on the 14th fairway (between Barrett St, and Mulligan Dr.) when conditions permit, as determined by the General Manager or his designee and so posted. These activities shall not be permitted on or adjacent to the 14th green, or on any other part of the golf course, at any time.
8. Unless otherwise posted, the entire golf course shall be closed to all unauthorized individuals and activities from thirty minutes before sunrise until thirty minutes after sunset. Violators shall be subject to prosecution under Virginia Code relating to trespassing.
 - a. The golf course cart paths shall be available mornings for walkers/joggers during the hours of operation until fifteen minutes before play. All walkers/joggers shall exit the golf course property no later than fifteen minutes prior to the first tee time.
 - b. Fishing in golf course ponds shall not be allowed, except for the posted area of the dam between holes #9 and #18.
9. A valid driver's license shall be required to rent or operate riding carts.

V. TOURNAMENTS AND GROUP OUTINGS

- A. **Tournaments** are golfing events organized and managed by LMOA staff, in which the participants are predominately LMOA property owners, Golf Associate members, Corporate Associate members, Business members, or Tenant Associate members. [Ref: PM 20.01 – Non-Voting Memberships]. Approval of all tournaments is delegated by the Board of Directors to the General Manager. Decisions may be appealed to the Board. Examples of Tournaments include Club Championships, "Superballs," Senior Men's and Ladies' weekly events, etc. The following policies shall be observed with regard to tournament entry fees:
 1. Association charges such as greens fees and cart rental fees are not included in the tournament entry fees, and shall be collected and accounted for separately by the Golf Professional;
 2. All tournament entry fees collected shall be returned to the participants in the form of prizes or entertainment, after any extraordinary expenses of the tournament have been covered.
- B. **Invitational Tournaments** are golfing events organized and managed by LMOA staff, in which a significant number of the participants do not fit the categories listed in V. A., above. Entry fees for all participants in Invitational Tournaments shall include all greens fees and cart fees, and shall be collected by the Golf Professional, except that no greens fees shall be charged for the Member-Guest or Faulconer Invitational tournaments; annual contracts or other special fee arrangements (e.g. passbooks) shall not apply. Approval of all Invitational Tournaments is delegated by the Board of Directors to the General Manager.

Decisions may be appealed to the Board. Examples of Invitational Tournaments include Member-Guest Tournaments and the Faulconer Invitational.

- C. **Hosted Golfing Events** are events hosted, organized and managed by an LMOA golfing group for participants from Lake Monticello and other area Golf Clubs. Greens fees shall be waived for Hosted Golfing Events if the guest clubs provide reciprocity for LMOA members at their similar events; cart fees shall not be waived for any participants. Entry fees, if applicable, shall be the responsibility of the host group. Examples of Hosted Golfing Events include Men's Interclub matches and Ladies Home/Away events.
- D. Golf Outings are golfing events that are not run or organized by LMOA staff. The organizing entity shall contract with LMOA to rent either the entire golf course or a series of tee times or starting holes. The contracted rental fee shall include both greens and cart fees for all participants; annual contracts or other special fee arrangements (e.g. passbooks) shall not apply. At least ten (10) percent of the contracted fee shall be paid at the time of application. Approval of all Tournaments is delegated by the Board of Directors to the General Manager. Decisions may be appealed to the Board. The following policies shall be observed with respect to Golf Outings:

RECOMMEND – GOLF OUTINGS ON HOLIDAY WEEKENDS SHALL BE DISCOURAGED, BUT MAY BE ALLOWED ON CASE-BY-CASE BASIS WITH ADVICE FROM THE GOLF COMMITTEE AND APPROVAL BY THE GENERAL MANAGER. IN ANY CASE, THE AVAILABILITY OF SUFFICIENT TEE TIMES FOR MEMBER PLAY SHALL TAKE PRIORITY.

1. Golf Outings shall not normally be scheduled on holiday weekends. The Golf Professional, with approval by the General Manager is granted the flexibility to accommodate golf outings on holiday weekends based on unique circumstances that would be beneficial to the Lake Monticello golf program while, at the same time, always first considering the needs of LMOA property owners regarding the availability of sufficient tee times.
2. Weekend events held in one year shall have first priority in the subsequent year, provided a written application, with deposit, is received on or before the preceding December 1; all other applications for weekend outings shall be considered in the order in which they are received.
3. Completed contract forms for Golf Outings shall be submitted to the Golf Professional, with the required non-refundable deposit, not less than 30 days prior to the desired date. Contracts shall specify the deposit requirements, rental amounts and refund terms.
4. The Golf Professional may grant approval for Golf Outings not exceeding 72 participants; for larger groups, additional approvals by the General Manager shall be required.
5. Full payment of the contracted amount shall be collected by the Golf Professional on or before the day of the event.

VI. ALCOHOLIC BEVERAGES

See [Ref:] PM 6.01 for regulations for alcoholic beverages.

VII. GUIDELINES AND PROCEDURES

The Golf Professional and Golf Course Superintendent shall be responsible for administering 'Guidelines and Procedures' governing day-to-day operations, including priority and pace of

play, attire for use on the golf course and practice facility, use of golf carts, and the use of 'blue flags' for golfers with disabilities. These procedures shall be conspicuously posted in the golf pro shop. Significant deviations from the approved 'Guidelines and Procedures' require approval of the General Manager.

Cross-References:

PM 06.01 Recreational Facilities and Activities
PM 16.14: Golf Committee Charter
PM 20.01: Non-Voting Memberships